

## **File Zilla Instructions**

If you use this program it will be easier for you to download documents from the site. You will be able to download multiple documents at once. Follow the instructions below.

Download and Install Filezilla

Start the program

Go to: File, Site manager

In the site manager put in the following information

Host: <ftp.melsmithelectric.com>

User name: mse\_sub (case sensitive)

Password: Plans2009 (case sensitive)

**Make sure you input this info correctly if you don't it will shut the site down.**

**You can copy and paste from here**

Go to the transfer settings tab and check transfer mode to "ACTIVE"

At the bottom click connect.

Now you can drag and drop the files you wish to download.

Call if you have any questions. Chris or Roy @714-761-3205